

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Wedding Flowers Worksheet for Do it Yourself*,
Ask Friends, Buy at a Supermarket, a Club or a Wholesaler
Instead of a professional Wedding florist

_____ will create arrangements

_____ will create bouquets

_____ will create corsages

_____ will create boutonnieres

_____ will create centerpieces

* The people who create our various flower items will also deliver and set them up.

Arrangements by: _____ Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Bouquets by: _____ Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Corsages By: _____ Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Boutonnieres By: _____ Phone: _____ Cell phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Centerpieces By: _____ Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

* The people creating your flowers were given the same detailed guidelines we would have given a florist.

Tips Page

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- You must first decide if you want fresh or silk flowers. Silk flowers may be less expensive than real flowers and will last for a long time. You may even have the florist make combination bouquets.
- Schedule an uninterrupted consultation with each florist you plan to interview and tell the florists that you are gathering estimates. You may be asked to pay a consultation fee which will be applied to the flowers once the order is placed.
- Book your florist as soon as possible. Many florists are booked a year in advance.
- Let the florist know what your wedding colors are.
- Use bridal magazines and the Internet and cut out or print the arrangements you like best. The web site of the [Society of American Florists](#) shows pictures of many flowers and has wedding flower tips including how to select a florist for your wedding. Compile the pictures in your folder.
- Take them to all your interviews with florists, to make sure the florist has experience creating the kind of bouquets and centerpieces you desire.
- Give the florist clear instructions including: which flowers you love and which blooms you do not. Also, note any flower allergies that either one of you or any members of your wedding party, might have.
- Ask the florist to assist you in selecting the appropriate flowers to match your color scheme and advise you as to which flowers are in season, within your budget, etc. Local, in-season flowers will guarantee freshness and lower cost. Select flowers that are slow to wilt so they will look fresh for the entire day.
- Before you contract, make sure that you set a realistic budget for the florist to work with. Plan on spending between 10 to 15 percent of the overall wedding budget on flowers.
- Map out exactly what you want and what you expect.
- Make sure that the florist you hire is creative, readily offers suggestions, but is also receptive to your questions, concerns, and ideas. Once you found a florist who understands your style and can replicate arrangements that match your vision, trust him or her to know what will work best. Whether your flower needs are unusual or elaborate or standard, ask the florist to provide pictures of such arrangements he /she created before you sign the contract. You may even request a pre-contract bouquet and centerpiece. It will cost you, but you'll be sure to get the arrangements, exactly as you want them.
- Don't let your bouquet be too large to distract from your gown, or too heavy to be comfortable carrying. Consider your size, your gown and your stature and select accordingly.
- Provide your florist photos of your wedding dress and the tuxedos, the color of the attire that will be worn by the mothers and swatches of bridal party attire to match colors. The colors can range from monochromatic to varied and subtle whites and to vibrant colors. You may choose hues that complement the color of your bridesmaid dresses. Provide the florist with the age of the flower girl or boy and specify the gender of your flower carrier. This will help determine what they should carry.
- Bring photos and clear descriptions of both, the ceremony and the reception sites. Include number of pews, display tables such as the cake table guest signing table, place card table and guest tables, etc.
- If for the sake of family history and nostalgia you consider honoring your mother or grandmother by carrying the same blooms she did on her wedding day, bring photographs of her wedding bouquet.
- If you have one available, bring a photo of your wedding cake. This will help the florist if you decide you would like flowers on it, if you want the cake table decorated with flowers, or both.
- Choose seasonal colors such as: White and ivory are all season colors. Rich ambers, oranges, browns and reds for a fall wedding, blue, silver, gold and iridescent are great for winter weddings. Add dark green and cranberry for a Christmas theme wedding. All colors especially pastels, pink, yellow, blue, red and green are perfect for spring and summer weddings.
- Choose, or ask your florist to recommend blooms that match the formality of your wedding, as well as flowers that will not overwhelm the bride's figure. In other words, smaller arrangements for a petite bride, larger bouquets for a taller one.
- Traditionally, the bride's family pays for floral decoration for the ceremony and reception, as well as the bridesmaids' bouquets. The groom provides the bride's bouquet and going-away corsage, as well as corsages for mothers and grandmothers, and boutonnieres for himself, fathers, and all men in the wedding party.

Tips Page

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Flowers for the Attendants

- The bridal gown you will be wearing is the main focus. It will determine the type of bouquet you should choose. The bouquet carried by the bride and those carried by her attendants should coordinate in theme and in color, but the bridal bouquet should be larger or more elaborate.
- The bouquet carried by the maid or matron of honor should be slightly different from those carried by the bridesmaids.
- Corsages for mothers and grandmothers should be chosen with the color of their dresses in mind.
- Boutonnieres for the men in the wedding party should be small and simple. Carnations or roses are chosen quite frequently, however, your florist may suggest other options.
- Generally the boutonniere worn by the groom should represent a flower that is present in the bridal bouquet, and should be different from those of the other men in the wedding party.

Flowers for the Ceremony

- Flowers enhance the wedding ceremony site. Consult with the officiant as to what the location allows.
- If your ceremony will be held in a home, in a hotel or in a club, decide on your own or with consultation with your florist, what kind of floral arrangements will enhance selected spots best.
- If your ceremony will be held in a park, a botanical garden, etc. which already have flowers. You do not need to add more.

Flowers for the Reception

- The flowers decorating the reception site should be coordinated with the wedding theme, color and design.
- If you have a buffet table, it should be decorated with an elaborate centerpiece.
- You may use flowers as centerpieces for the bridal table and the guest tables.
- Consider the color of the table linens, as for example, pastel colored flowers may look too pale on a white table cloth.
- You may also wish to use fresh or silk flowers, on your wedding cake and/or cake table.
- If you plan an evening reception, consider entwining strings of small twinkle lights in floral decorations to add an enchanting touch.

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Florist Glossary

Bouquets:

- **Arm Bouquet** is a bouquet of long-stemmed flowers that are cradled in the crook of the bride's arm.
- **Biedermeier** is a round bouquet that features concentric rings of flowers that fan out from the center.
- **Cascade bouquet** is the most traditional style for a bridal bouquet. It is rather formal and features flowers and greenery that spill downward from a hand held base, creating a waterfall effect. Traditionally white flowers such as roses, stephanotis, or calla lilies are used often, mingled with other colors and greenery.
- **Modern cascades** bouquets have a more compact, teardrop shape.
- **Composite** features a handmade creation of petals or buds that are wired or glued together on a single stem to create one single bloom.
- **Hand-tied** features a dense bunch of flowers that look like "just picked" spring flowers as the stems are either anchored in a bouquet holder such as a tussie-mussie, wired, or hand-tied with ribbon or raffia.
- **Nosegay** is a tightly-packed, round bouquet of flowers cut to a uniform length wrapped tightly with ribbon or lace. Was very popular in Victorian era inserted in a silver tussie-mussie.
- **Tussie-mussie** a Victorian style silver, cone-shaped holder that holds a hand-tied bouquet with stems cut to the same length.
- **Pomander is** a round ball of flowers that is attached to a ribbon with a loop handle.
- **Posy is** a small nosegay
- **Toss bouquet** Most brides do not use their wedding bouquet but order a less expensive one to be used solely for the traditional bouquet toss.

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Flowers for Every Season

Many flowers can now be obtained out of season because they are grown in greenhouses and are imported from other parts of the country and the world. Seasonal flowers, however, are more likely to be fresher and less expensive.

Seasonal Flowers:

Year Round

Anemone
Anthodium
Arian Rose
Calla Lily
Casablanca Lily
Champagne Rose

Freesia
Gerbera Daisy
Ivy
Lily
Lily of the Valley
Orchid

Ranunculus
Roses
Stargazer Lily
Stephanotis
Tropical flowers
Virginia Rose

Spring

Amaryllis
Apple blossom
Azalea
Bluebell
Camellia
Carnation
Cherry Blossom
Chrysanthemum
Clematis
Crocus

Daffodil
Daisy
Forsythia
Freesia
Gladioli
Heather
Honeysuckle
Iris
Jasmine
Lilac

Lily
Mimosa
Orchid
Polyanthus
Primrose
Rhododendron
Stephanotis
Tulip
Waxflower

Summer

Aster
Azalea
Carnation
Cornflower

Gladioli
Heather
Hollyhock
Iris

Marigold
Orchid
Peony
Rose

Autumn

Chrysanthemum
Dahlia
Daisy
Freesia

Gladioli
Gypsophila
Hydrangea
Iris

Lily
Morning Glory
Orchid
Rose

Winter

Carnation
Chrysanthemum
Freesia
Forsythia
Gentian

Gypsophila
Holly Berries
Iris
Jasmine
Lily

Orchid
Rose
Snowdrop
Stephanotis

Flowers for Every Reason

Page 1 of 6

Throughout history, the language and meaning of flowers have evolved as lovers have given flowers to each other to convey their feeling of longing, devotion, and love. You can find some wonderful poetry of love and flowers throughout literature as early as in the biblical book Song of Songs.

Following are the meanings of most of the flowers listed above. The names of the flowers listed above are capitalized and bold and their meanings are bold as well. Other flowers and their meanings are listed too.

Acacia = Concealed love, chaste love.

Agapanthus = Love letters, love.

Alstromeria = Wealth, prosperity, fortune.

Alyssum = Worth beyond beauty.

AMARYLLIS = **Pride, beauty.**

Ambrosia = Love is reciprocated.

Anthurium = Lover.

APPLE BLOSSOMS = **Good fortune.**

Arbutus = Thee only do I love.

ASTER = **Elegance, daintiness it is the birth flower for September.**

AZALEA = **Love, romance, first love, It is also the Chinese symbol of womanhood.**

BABY'S BREATH = **Innocence.**

Balsam = Ardent love.

Bamboo = Strength, loyalty, steadfastness.

Basil = Best wishes.

Bells of Ireland = Good luck, gratitude, whimsy.

Bird of Paradise = Magnificence.

BLUE BELL = **everlasting love, humility and gratitude.**

Calendula = Grace, it is the birth flower for October.

CALLA LILY = **Magnificent beauty. It is associated with the sixth wedding anniversary.**

Flowers for Every Reason

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CAMELLIA= Gratitude, loveliness.

CAMELLIA, RED= You're a flame in my heart.

CARNATION= divine love, it is the birth flower for January.

CARNATION, PINK= A woman in love.

CARNATION, WHITE= Innocence, faithfulness, pure love, ardent love, good luck.

Cattail= Peace, prosperity.

CHERRY BLOSSOM= Spring time, renewal

CHRYSANTHEMUM= Optimism, long life, joy. It is the birth flower for November.

CHRYSANTHEMUM, RED= I love.

CHRYSANTHEMUM, WHITE= Truth, loyal love.

CLEMATIS= Clever, intellectual. It is associated with the eighth wedding anniversary.

Clover, four-leaf= Good luck, hope, love, It is associated with Irish lore.

CORNFLOWER: Delicacy.

Cosmos= Modesty. It is associated with the 2nd wedding anniversary.

CROCUS= Cheerfulness, joy

DAFFODIL= New beginnings, unrequited love, eternal life. It is associated with the tenth wedding anniversary and is the birth flower for March.

DAHLIA= Forever It is associated with the fourteenth wedding anniversary.

DAISY= Innocence, loyal love, purity. It is associated with the fifth wedding anniversary.

Dandelion= Faithfulness, happiness.

Day Lily= Chinese symbol for mother. It is associated with the twentieth wedding anniversary.

Fleur-de-Lis= Flame.

Forget-Me-Not= True love, hope, remembrance, memories.

FORSYTHIA= Anticipation.

Flowers for Every Reason

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Foxglove= Insincerity.

FREESIA= Innocence, thoughtfulness.

Fuchsia= Taste. It is associated with the third wedding anniversary.

Gardenia= Sweet love, good luck.

GENTIAN (closed)=- Sweet dreams

Geranium= comfort, gentility. It is associated with the fourth wedding anniversary.

GLADIOLUS = Love at first sight, generosity

Gloxinia= Love at first sight.

Goldenrod= Encouragement.

GYPSOPHILA better known as BABY BREATH= Innocence.

HEATHER, LAVENDER= Admiration, beauty.

HEATHER, WHITE= Protection, wishes will come true.

Hibiscus= Delicate beauty.

HOLLY BERRIES= Domestic happiness, enchantment.

HOLLYHOCK= Ambition, fruitfulness. It is associated with the thirteenth wedding anniversary.

HONEYSUCKLE= Bonds of love, generous, devoted affection.

HYDRANGEA=

IRIS= Wisdom, Valued friendship. It is associated with the twenty-fifth wedding anniversary.

IRIS, BLUE= Faith, hope.

IRIS, PURPLE= Wisdom, compliments.

IRIS, YELLOW= Passion.

IRIS, WHITE= Purity.

IVY= Fidelity, wedded love, friendship, affection, marriage.

Flowers for Every Reason

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Ixia= Happiness.

Jack-in-the-pulpit is associated with the seventh wedding anniversary.

JASMINE, WHITE or INDIAN= Sensuality, attachment.

JASMINE, SPANISH= Sensuality.

JASMINE, YELLOW= Grace, elegance.

Larkspur= First love. It is the birth flower for July.

Lavender= Devotion, happiness, success, luck.

Lemon Blossoms= Faithful love.

LILAC= Youthful, humility, confidence.

LILY= Majesty, wealth, pride, innocence, purity.

LILY, WHITE= Purity, modesty, majesty.

LILY, ORANGE= flame.

LILY OF THE VALLEY= Purity of heart, happiness, good fortune. It is as the flower of May.

MARIGOLD= Affection,

MIMOSA= Sensitivity.

MORNING GLORY= Love, affection. It is associated with the eleventh wedding anniversary.

MYRRH= Gladness.

Myrtle= Love, Hebrew symbol of marriage.

Narcissus= Formality. It is the birth flower for December.

Nasturtium: Associated with the fortieth wedding anniversary.

Nightshade= Truth.

Olive Branch= Peace.

Orange Blossoms Flowers= Purity, innocence, eternal love, marriage and fruitfulness.

Flowers for Every Reason

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ORCHID= Rare beauty, love, long life. It is associated with 28th wedding anniversary.

Pansy= Loyalty. It is associated with the first wedding anniversary.

PEONY= Happy life, happy marriage, good health, prosperity. It is associated with the 12th wedding anniversary.

Periwinkle= Friendship.

Petunia= your presence soothes me.

Phlox= United hearts, united souls.

Plum Tree= Fidelity, longevity.

POLYANTHUS=- Pride of riches

Poppy: is associated with ninth wedding anniversary.

PRIMROSE= Happiness, satisfaction, I can't live without you.

Queen Anne Lace= Heaven.

ROSE= Love, passion, perfection. It is associated with the 15th wedding anniversary and is the birth flower of June.

ROSE, BURGUNDY= Beauty within.

ROSE, CORAL= Desire.

ROSE, HIBISCUS= Delicate beauty.

ROSE, LAVENDER= Love at first sight, enchantment.

ROSE, ORANGE= Fascination.

ROSE, PEACH= Desire, gratitude, appreciation, admiration.

ROSE, PINK= Happiness, appreciation, admiration, friendship.

ROSE, DARK PINK= Thankfulness.

ROSE, LIGHT PINK= Grace, gladness, joy, perfect happiness, admiration, gentility.

ROSE, RED= Love, passion, respect, courage, beauty, pure and lovely, prosperity.

ROSE, DEEP RED= Beauty.

Flowers for Every Reason

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ROSE, SINGLE, FULL BLOOM= I love you.

ROSE, BUD, SMALL= Pure and lovely, beauty and youth, confession of love.

ROSE, THORNLESS= Love at first sight.

ROSE, WHITE= Innocence, purity, secrecy, friendship, truth, virtue, reverence, happy love.

ROSE, YELLOW= Joy, friendship, true love,

ROSES, RED & WHITE TOGETHER= Unity, flower symbol of England.

ROSES, YELLOW & RED TOGETHER= Happiness, congratulations.

ROSES, YELLOW & ORANGE TOGETHER= Passionate thoughts.

SNOWDROP= Hope.

STEPHANOTIS= Happiness in marriage.

Stock= Lasting beauty, happy life.

Straw, whole= Union.

Strawberry= Esteem, love.

Sunflower= Adoration, devotion.

Sweet Basil= Good wishes.

Sweet Pea= Lasting pleasure, It is associated with the 13th wedding anniversary and is the birth flower of April.

TULIP= Perfect lover, flower symbol of Holland.

TULIP, RED= Declaration of love.

Violet= Modesty, faithfulness, innocence. It is associated with the 5th wedding anniversary and is the birth flower of February.

Water Lily= Purity of heart.

Wisteria= Welcome.

Notes and Comments:

Bride's Name: _____ **Groom's Name:** _____ **Wedding Date:** _____

Florist Worksheet

Finding the Right Florist

Based on recommendations, meeting in bridal shows, and searching the Internet and the Yellow Pages we contacted various florists.

We screened them and chose those that greeted us cordially, provided the information we requested in a timely manner; the people we spoke with were helpful but not too eager, yet followed up.

We feel that they have good ideas, good taste and will accommodate us well and within our budget.

We also judged them by their shop displays and/or web sites. We liked:

- ✓ The look and feel of the store, the web site, both.
- ✓ That they provided the information we were looking for and that it was posted on their web site.
- ✓ The wedding flower arrangements we saw on their site.
- ✓ The special creativity they used, their constructive suggestions and the ideas they gave us.
- ✓ That they were helpful, yet neither over powering nor over selling.
- ✓ That they provided clearly posted name, address, phone and Email contacts.

We plan to interview the following Florists:

Company Name: _____ Person in charge: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Appointment Date: _____ Time: _____

Company Name: _____ Person in charge: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Appointment Date: _____ Time: _____

Company Name: _____ Person in charge: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Appointment Date: _____ Time: _____

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Florist Worksheet – About Our Wedding Information for Florist about Delivery and Set-up at the Locations

Set-up at Ceremony Location:

Ceremony Location at: (Name of venue) _____

Contact Person(s): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Interview Date: _____ Time: _____

Set-up on Date: _____ By: _____ From: _____ To: _____ o'clock

Set-up guaranteed to be completed by (name): _____ By: _____ o'clock

Set-up at Reception Location:

Reception Location at: (Name of venue) _____

Contact Person(s): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Interview Date: _____ Time: _____

Set-up On Date: _____ By: _____ From: _____ To: _____ o'clock

Set-up guaranteed to be completed by (name): _____ By: _____ o'clock

Rehearsal Dinner:

Location _____

Contact Person(s): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Web Site: _____ Interview Date: _____ Time: _____

Set-up On Date: _____ By: _____ From: _____ To: _____ o'clock

Set-up guaranteed to be completed by (name): _____ By: _____ o'clock

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Florist Worksheet

Details the Florist(s) Need to Know About Our Wedding

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Name of Florist: _____

Contact Person(s): _____

Address: _____

Phone: _____ Fax: _____ Email: _____

TIME OF DAY

Ceremony

Morning: _____, Midday: _____, Afternoon: _____, Early Evening: _____, Late Evening: _____, Other: _____

Reception

Morning: _____, Midday: _____, Afternoon: _____, Early Evening: _____, Late Evening: _____, Other: _____

TIME OF YEAR

Fall _____, Winter _____, Spring _____, Summer _____

LOCATION:

Ceremony: Indoors: _____, Outdoors: _____ **Reception:** Indoors: _____, Outdoors: _____

Style of Ceremony:

Religious: _____, Contemporary: _____, Theme: _____, Other: _____

Style of Reception:

Black Tie / White Tie: _____, Formal: _____, Semi-formal: _____, Informal: _____, Casual: _____, Very Casual: _____

Special Decorations and Accessories Needed for the Ceremony:

Pew bows or floral decorations for: _____ rows, Arrangements for podium: _____ Chuppah decorations: _____

Candelabras: _____, Aisle Runner: _____, Baskets/Urn: _____, Pedestals: _____, Trees/Plants: _____, Arch: _____

Special Decorations needed for the Reception:

Gazebo: _____, Bridge: _____, Tent: _____, Centerpieces: _____, Balloons: _____,

Table decorations for: Head Table: _____, Hors d'oeuvre Tables: _____, Cocktail Tables: _____,

Buffet Tables: _____, Cake Table: _____, Kids Table: _____ Guest book table: _____

Gift Table: _____, Memorial Table: _____ Other decorations _____

Bride's Name: _____ **Groom's Name:** _____ **Wedding Date:** _____

Florist Worksheet

Details the Florist(s) Need to Know About Our Wedding

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Specifics:

We want Silk or Satin flowers: _____ We want Fresh flowers: _____ We want a combination: _____

We want the ceremony site decorated with Fresh flowers: _____ Artificial flowers: _____ as follows:

Entrance: _____, Number of pew ends to decorate: _____, Altar: _____, Altar steps: _____, Chuppah: _____

For our reception hall decorations we want Fresh flowers: _____, Artificial flowers: _____, trees: _____, Balloons: _____

Reception items: Centerpieces decorations for Head table: _____, Guest tables: _____, Kids table: _____,

Hors d'oeuvre Tables: _____, Cocktail Tables: _____, Buffet Tables: _____, Cake table: _____,

For our outdoors wedding, we want to decorate the Row ends _____, Altar & steps _____, Chuppah _____, Gazebo _____

Flowers and colors we want for bouquets _____, for ceremony _____, for reception _____

We need bouquets for the:

Bride: _____, Portrait: _____, Maid/Matron of Honor: _____, Tossing: _____, Bridesmaids: _____, Other: _____

We need Floral pieces for the Hair of the:

Bride: _____, M-M of Honor: _____, Bridesmaids: _____, Flower Girl: _____, Female guestbook attendant: _____

We need Corsages and – or Wristlets for the:

Mothers: _____, Grandmothers: _____, Female Guestbook attendant: _____, Female Ring Bearer: _____, Other: _____

We need Boutonnieres for the:

Groom: _____, Best Man: _____, Fathers: _____, Grandfathers: _____, Groomsmen: _____, Ring bearer: _____, Other: _____

Style of bridal bouquet we want _____ Dominant flower _____ Dominant color _____

We have: _____ do not have: _____ pictures of flower arrangements we like.

We can: _____ cannot: _____ provide fabric swatches to assure complementing color schemes for the bridesmaids.

We want traditional: _____, original: _____, Exotic: _____, contemporary: _____, trendy: _____ designs.

We want Flowers and arrangements that will enhance our wedding theme, which is: _____

We want only flowers that are in season and easily available: Yes: _____ No: _____ Not sure: _____

We want the following, specific flowers even if they are out of season such as: _____

We are open to suggested alternatives to stay within our budget: Yes: _____ No: _____ Maybe: _____

Ribbon Color and personalization details: _____ Other requests: _____

Date Ordered: _____ By whom: _____ Placed order with: _____ Receipt #: _____

Contract Received on: _____ Signed By: _____ Title: _____ 3 Days rescission ends on: _____

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Florist Worksheet

Details the Florist(s) Need to Know About Our Wedding

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For our wedding we would like	Style	Choice of Flowers	Colors of Flower	Color of Ribbon	Personalization on Ribbon	Florist Delivers & Set-up	Will be picked up
Bride's Bouquet Hand Tied or Nosegay							
Bridal Headpiece							
Bride's Toss Bouquet							
Bride's going away corsage							
Maid/matron of honor Bouquet							
Maid/matron of honor Headpiece							
Bridesmaids Bouquets							
Bridesmaids' Headpieces							
Jr. Bridesmaids' Bouquets							
Jr. Bridesmaids' Headpieces							
flower girl's Headpiece							
Flowers or petals for the flower basket							
Groom's Boutonniere							
Groomsmen, Ushers, boys, fathers, Other honored men Boutonnieres							
Mothers' other honored ladies Corsages							
Altar and aisle							
Candelabra arrangements							
Pew bows or arrangements							
Head Table Centerpiece							
Reception tables centerpieces							
A different centerpiece style for each guest table.							
Guest book table							
Gift Table Centerpiece							
Buffet Table Centerpiece							
Cake and or cake table							
Thank You bouquets for Parents							
Memorial Table Flower							
TOTAL							
Our Flowers and Decorating Budget \$ _____							

Bride's Name: _____ **Groom's Name:** _____ **Wedding Date:** _____

Flowers for all Celebrations - Checklist

Flowers For All Occasions	Ordered By	Deposit Paid By	Delivered On
Engagement Party			
Flowers for Centerpieces			
Flowers for Gift table			
Shower			
Flowers for Centerpieces			
Flowers for Gift table			
Rehearsal Dinner			
Flowers for Centerpieces			
Flowers for Attendants Gift table			
Wedding-party Attire			
Bride's bouquet			
Bridesmaid's bouquets			
Flower girl's bouquets			
Groom's boutonniere			
Ring bearer's boutonnieres			
Mother of the bride's corsage or nosegay			
Mother of the groom's corsage or nosegay			
Father of the bride's boutonniere			
Father of the groom's boutonniere			
Grandmothers' corsages			
Grandfathers' boutonnieres			
Ceremony			
Entryway arrangements			
Altar arrangements			
Pew or chair arrangements			
Flower girl petals			
Candles			
Aisle runner			
Reception			
Entryway arrangements			
Centerpieces			
Bar arrangements			
Buffet-table arrangements			
Food-station arrangements			

Bride's Name: _____ Groom's Name: _____ Wedding Date: _____

Florist - Costs Worksheet

Payment For	Fresh	Silk or Satin	Rented	Cost Each	Total Cost
Bride's Bouquet Hand Tied or Nosegay				\$	\$
Bride's Toss Bouquet				\$	\$
Maid/matron of honor Bouquet				\$	\$
Bridesmaids Bouquets				\$	\$
Head dress for the flower girl				\$	\$
Flowers or petals for the flower basket				\$	\$
Flower Girl Headpiece				\$	\$
Groom's Boutonniere				\$	\$
Groomsmen, Ushers, boys, fathers, Other honored men Boutonnieres				\$	\$
Mothers' other honored ladies Corsages Or wristlets				\$	\$
Altar and aisle arrangements				\$	\$
Main Altar Flowers				\$	\$
Head Table Centerpiece				\$	\$
Reception tables centerpieces				\$	\$
Guest book table				\$	\$
Gift Table Centerpiece				\$	\$
Buffet Table Centerpiece				\$	\$
Cake and or cake table				\$	\$
Thank You bouquets for Parents				\$	\$
Memorial Table Flower				\$	\$
Rented trees				\$	\$
Garlands				\$	\$
Flower rings				\$	\$
Individual flowers				\$	\$
Potted plants				\$	\$
Balloons				\$	\$
Candelabras				\$	\$
Candles				\$	\$
Aisle Runner				\$	\$
Possible rental of items				\$	\$
Delivery charges				\$	\$
Set-up Charges				\$	\$
Quantity Discount				\$	\$
Cost Per hour				\$	\$
Overtime charge				\$	\$
Travel fee				\$	\$
Taxes				\$	\$
Gratuities				\$	\$
Other				\$	\$
TOTAL				\$	\$
Our Flowers And Decorating Budget	\$				
We are under budget by:	\$	over budget by:	\$		

Florist Worksheet

Questions for the Florist Manager

Questions	Florist 1	Florist 2	Florist 3	Notes
About The Florist				
Are you available to deliver and set up on our wedding date?				
Do you charge for consultation?				
May we have your business card, brochure and a detailed rate sheet?				
Do you have a web site where we can see your work?				
How long have you been accommodating weddings?				
Do you do this full time _____? Or part time _____?				
What percentage of your work is with wedding?				
Can you provide us with references we may contact?				
Can we see portfolio(s) of wedding floral arrangements, wedding bouquets, corsages, wristlets and Boutonnieres?				
What is your specialty style for arrangements?				
What is your specialty style for bridal bouquets?				
What is your specialty style for other bouquets?				
Will you personally be the florist - floral designer for our wedding?				
If not, who will? When can we see their profile, interview them and see their work?				
Do you have ideas for our wedding flowers?				
Can you use personalized ribbons bearing the individual's name and roll in our wedding?				
Can you make a sample of the bouquet and centerpieces?				
Do you have experience with weddings of our type, theme and size within our budget?				
Do you need maps for the delivery locations?				
Do you check out the ceremony and reception facilities and evaluate them for decorations?				
Have you worked with our ceremony and reception facilities before?				
Will you work with our baker to decorate our wedding cake with flowers?				
Do you use flowers from your inventory, or do you order flowers as needed to accomplish each project?				
Do you own dedicated flower storage coolers?				
Do you own flower delivery vans?				
How long before the wedding do you put together the flower arrangements and bouquets?				
What is your policy regarding delivery times?				

Florist Worksheet

Questions for the Florist Manager

Questions	Florist 1	Florist 2	Florist 3	Notes
All About Flowers				
How long before the ceremony will you set up?				
How long before the reception will you set up?				
How much time do you need for set up?				
How much time do you need to disassemble?				
Do you provide additional services such as decorating - decorations, chair covers, ribbons, balloons, etc?				
By when do we need to book your services?				
What if the designer assigned to us left?				
Do you design flower arrangements for multiple uses?				
Do you use flowers from your inventory, or do you order flowers as needed to accomplish each project?				
Will you be able to accommodate us if we choose flowers that are either out of season or rare for this geographical region?				
What will you do if the flowers we want are not available?				
How long before the wedding do you put together the flower arrangements and bouquets?				
How much time will you need to disassemble?				
Will you accommodate special last minute requests for changes or for additional flower arrangements?				
What is the latest time frame for making changes?				
Do you provide holders for the flowers such as vases, urns, and centerpiece containers?				
Are the containers for us to keep?				
Are the containers on loan?				
Are the containers rented?				
Other questions about flowers				
OTHER DECORATIONS				
Can you decorate our reception hall?				
Do you rent or supply real, or artificial trees for decoration?				
Can you decorate with balloons?				
Can we see pictures of your decorating work?				

Florist Worksheet

Questions for the Florist Manager

Questions	Florist 1	Florist 2	Florist 3	Notes
Money Matters				
Will you provide us with an itemized quote?				
Do you offer wedding packages to choose from?				
What is the price range?				
Are delivery and set-up included in the price?				
Are special displays included in the price?				
Are gratuities included in the price?				
Are taxes included in the price?				
What additional expenses can we expect?				
Do you offer any discounts?				
How much and by when will we need to give a deposit?				
When is the final payment due?				
Do you accept checks and credit cards?				
Contract				
Does your contract include all of OUR responsibilities?				
Does your contract include all of the Rules, regulations, exemptions, exclusions, options etc...We must agree to?				
Does your contract include all of YOUR duties and responsibilities?				
Do you offer any guarantees?				
When do we receive the written contract, signed and dated by the Company owner / manager?				
Does your contract include a 3 days cancellation clause?				
What are your terms of cancellation after the 3 days?				
Does the contract indicate the latest time frame for making changes?				
Do you carry liability insurance?				
Are you and the people assigned to our wedding insured and bonded?				
What happens if you back out?				
Do you have a back up plan in case of the Florist's or staff's unforeseen emergency?				
What will you do if the florist - floral designer you assigned to us, no longer work for you when our wedding day comes up?				
Other Contract Questions				

Bride's Name: _____ **Groom's Name:** _____ **Wedding Date:** _____

Florist Worksheet

Impressions Following the Interviews with the Florist / owner / Manager

On a scale of 1 – 5 (1 being the best 5 the least) they rated:

Interview results	Florist 1	Florist 2	Florist 3
Name			
Our first impression.			
They offer you their business card right away.			
They merit good references.			
They offer us what we want on our terms.			
They guarantee that once we place our order, we'll receive the services we ordered as scheduled.			
We were happy with the customer service we received.			
They will guarantee that once we reserve their service, we'll have all the specific floral items we choose for our wedding.			
We liked their work and choices of flowers based on the pictures in their portfolio, web and shop.			
They are very creative.			
They were courteous.			
They were accommodating.			
They were helpful.			
They offered clarification when we asked about anything we were unsure of.			
They were patient while we took notes.			
They are a real company running a real business, full time.			
Their prices are competitive.			
We feel comfortable working with them.			
We checked out their reputation by contacting others.			
We are satisfied.			

Based on our findings, we are ready to choose.

First choice

Second choice

Third choice

Notes and Comments:

Bride's Name: _____ **Groom's Name:** _____ **Wedding Date:** _____

Florist Contract Checklist Worksheet

Prior to the contract we received a detailed, all inclusive estimate for our order and agree with it: Yes ____ No ____

We received the contract on: Date: _____ Time: _____ Location: _____

From: Full Name: _____ Title or Position in Company: _____

Contract is signed by: _____ Title or Position in Company: _____

Florist Contract includes date: Yes ____ No ____ appropriate signature(s): Yes ____ No ____

Florist Contract specifies total payment due: Yes ____ No ____ we agree: Yes ____ No ____

Total amount of down payment \$ ____ Paid by: Check ____ or Credit card ____ we agree: Yes ____ No ____

Total amount of balance due: \$ ____ will be paid by: Check ____ or Credit card ____ we agree: Yes ____ No ____

The contract specifies the following dates:

- ✓ Date of entering the contract; Yes ____ No ____
- ✓ Date and time of delivery to Rehearsal Dinner; Yes ____ No ____
- ✓ Date and time of delivery to Ceremony location; Yes ____ No ____ Reception location Yes ____ No ____
- ✓ Last date to add, or make changes; Yes ____ No ____
- ✓ Dates payments are due as follows: Down payment _____ Payment in full _____

The Contract includes:

- ✓ Full details about every arrangement, bouquet, & personal flowers we ordered; Yes ____ No ____
- ✓ Full details about every good, service and on loan items provided by the Florist; Yes ____ No ____
- ✓ Name of floral designer, people assigned to our wedding and their responsibilities; Yes ____ No ____
- ✓ All possible back-up services if needed; Yes ____ No ____ we agree; Yes ____ No ____
- ✓ A 3 days cancellation clause allowing us to cancel within 3 days with no penalties; Yes ____ No ____
- ✓ Full cancellation policy should we cancel after the 3 days; Yes ____ No ____ we agree; Yes ____ No ____
- ✓ Full cancellation policy and procedures if the Florist cancels; Yes ____ No ____ we agree; Yes ____ No ____
- ✓ Disclosure about Florist's guarantees; Yes ____ No ____ that they are insured and bonded; Yes ____ No ____
- ✓ Additional charges that may be incurred based on: Hourly rates for overtime, Added Assistants, Travel fees, Gratuity and Tax, Other possible miscellaneous charges.
- ✓ Yes ____ No ____ we agree; Yes ____ No ____

We signed and dated the contract on: Date: _____ Time: _____ Location: _____